

Posting

(Vacancy Announcement)

Position Title: Instructional Coach (11)

Posting Date: August 14, 2008

Deadline: Until Filled

Location: Department of Curriculum and Instruction with assignment to Campus and reports directly to Principal and Deputy Superintendent for Curriculum, Instruction, and School Leadership

Salary Range: Based on Teaching Experience plus \$3,000 stipend

Education Five years of teaching experience with a Master's Degree preferred.

(Certification/License): Valid Texas teaching certificate with required endorsements.

- Special Knowledge/Skills:**
- Work with Curriculum Supervisors to ensure consistency of the flow of information, campus fulfillment of district-level instructional expectations, and consistent use of research-based instructional practices at the campus level.
 - Hold meetings with teams of teachers to explain their goals, philosophy, kinds of interventions available, and the support they can provide. Allow time for questions and provide a means for teachers to indicate they are interested in working with the coach.
 - Meet with teachers individually at a convenient time for the teacher (such as during a planning period or after school) to identify the teacher's most pressing needs and to discuss possible research-validated interventions that might help the teacher address those needs.
 - Observe classes taught by the collaborating teacher to observe the overall progress of the class as well as behaviors related to specific issues raised during the individual coach-teacher conferences. Conduct model lessons as appropriate.
 - Assist teachers in identifying interventions that best address the students' needs. As an example, an instructional coach and teacher might determine that a graphic device could help the teacher clearly organize and communicate the standards and content that will be taught in a unit.
 - Work with students in need of intervention and teach students test taking strategies.
 - Assist teachers in fully integrating the TAKS Standards and the use of the TAKS informational booklet to prepare students for TAKS tests.
 - Monitor all student remediation campus plans and activities to include the modeling of lessons for students and teachers.
 - Provide support to teachers on growth plans.
 - Collaborate to develop a plan for using the chosen instructional method.
 - Assist teachers to successfully use a new instructional method.
 - As teachers observe, instructional coaches teach their classes and demonstrate how the new instructional method or intervention should be taught. In some cases, instructional coaches provide checklists or some other form of observation tool so teachers know to watch for specific teaching behaviors.
 - Instructional coaches observe teachers as they use the new intervention in class.
 - Ensure for continuous communication among instructional coaches, teachers, and students.
 - Provide plenty of validation along with suggestions for improvement.
 - Instructional coaches will model, observe classes, and provide more feedback, depending on the needs of the teacher.
 - Work with groups of teachers to establish teams or professional learning communities that pave the way for interventions to be taught consistently across classrooms and subject matter.
 - Work collaboratively with administrators/department chairs to address and improve

Contact Numbers



Send Application and Information to:

Department of Personnel
P.O. Box 1388
Port Arthur, TX 77641-1388

instructional delivery and rigor in every classroom.

- Assist teachers in analyzing and using data to improve results.
- Monitor the implementation of instructional components of the Campus Improvement Plan.
- Serve as an ex-officio member of the campus' site-based team.

Application Procedures:

1. Letter of Interest.
2. Current résumé
3. Completed application
4. Copy of transcript(s)
5. Criminal record release

Contact Person: Jimmy Wyble

Contact Numbers

PH: (409) 989-6282; (409) 989-6251; FX (409) 983-2733; www.paisd.org