



**Send Application and Information to:**

Department of Personnel  
P.O. Box 1388  
Port Arthur, TX 77641-1388

## Posting

(Vacancy Announcement)

**Position Title:** Migrant Student Tutors

**Posting Date:** December 13, 2011

**Deadline:** Until Filled

**Location:** Districtwide

**Salary Range:**

- \$25 per hour for Bachelor's Degree/certified teachers.
- Non-degreed applicants will be paid \$95/day (1<sup>st</sup> – 5<sup>th</sup> day)  
\$100/day (beginning on the 6<sup>th</sup> day)

**Length of Work Year:** Temporary Position

**Education** (Certification/License):

- Bachelors' degree preferred; or

- College Transcript with a minimum of 60 college hours.

**Special Knowledge/Skills:**

- Ability to communicate effectively in English and Spanish.
- Strong Organizational, communication, and interpersonal skills.
- Ability to instruct students and manage their behavior.
- Provide supplementary instruction to identified Migrant students in a classroom setting, after school setting, or home setting.
- Assist migrant students develop academic skills so that they can meet grade level standards.
- Provide assistance with homework and extra assignments.
- Communicate with teachers, parents, and /or appropriate Migrant staff regarding the students' academic progress.
- Keep a daily log of learning activities conducted with Migrant student and turn in to appropriate Migrant staff.
- When working in a classroom setting, provide individual and small group tutoring as prescribed by the classroom teacher.

**Application Procedures:** **District Employees:**  
Letter of Interest and updated résumé.

**Contact Person:** Jimmy Wyble

**Non District Applicants:**

1. Letter of Interest for each position.
2. Current résumé.
3. Completed application.
4. Copy of transcript(s).
5. Criminal record release.

### Contact Numbers

PH: (409) 989-6282; (409) 989-6251; FX (409) 983-2733; [www.paisd.org](http://www.paisd.org)