

Posting

(Vacancy Announcement)

Position Title: 6-Hour Bus Drivers (4)

Posting Date: April 7, 2010

Deadline: Until Filled

Location: Transportation

Salary Range: \$11.24-\$15.68/hr.

Length of Work Year: 177 days

Education (Certification/License): Valid Texas commercial driver's license (Class B).

- Special Knowledge/Skills:**
- Must be 18 years of age.
 - Ability to pass alcohol and drug test.
 - Ability to complete required bus driver safety training.
 - Ability to follow written and verbal instructions.
 - Ability to communicate effectively.
 - Knowledge of student discipline procedure.
 - Ability to manage student behavior.
 - Ability to operate bus.
 - Follow assigned route and adhere to established schedules.
 - Drive bus to and from extracurricular activities.
 - Check bus for mechanical defects before and after each operation and notify supervisor of needed repairs.
 - Report all accidents, vehicle damage, student injuries, and mechanical failures. Complete required reports.
 - Keep records on bus mileage, gas and oil consumption, and number of passengers transported.
 - Keep assigned bus clean and fueled.
 - Supervise students while they board and leave the bus and cross the street.
 - Communicate with teachers and parents on a daily basis regarding student behavior while on bus.
 - Maintain discipline; report student discipline problems to appropriate administrator.
 - Instruct students on safe riding rules and regulations.
 - Observe all traffic laws and safety regulations for school buses.
 - Inspect bus by checking fuel, oil, water, tires, lights, brakes, and steering to ensure bus can be operated safely before driving.
 - Ensure proper condition of emergency equipment, such as first aid kit, fire extinguisher, flags, fuses, crow bar, and reflector.
 - Correct unsafe conditions in work area that could cause an accident and inform supervisor of any conditions that are not correctable immediately.
 - Install snow chains during inclement weather.
 - Report any hazardous conditions along the route.
 - Operate two-way radio equipment to communicate with transportation office.
 - Work irregular hours as needed.
 - Attend and complete required training program to maintain safety certification.
 - Equipment Used: School bus, safety equipment (flares, reflective signs), fire extinguisher.

Application Procedures: **District Employees:**
Letter of Interest and updated résumé.

Contact Person: Jimmy Wyble

- Non District Applicants:**
1. Letter of Interest for each position.
 2. Current résumé.
 3. Completed application.
 4. Copy of transcript(s).
 5. Criminal record release.

Contact Numbers

PH: (409) 989-6282; (409) 989-6251; FX (409) 983-2733; www.paisd.org