

TexasESC

Providing Instructional Resources for Educators

Registering a New User

Curriculum Leadership Cooperative



Exchange Managed Email Services



Texas Comprehensive Educator Planning Tool



Workshop and Professional Development Registration



Important Information (Existing Users)

The TEXASESC system is one complete system. Depending on your individual licenses or the licenses provided by a service center and/or district you will have **only one account**. If and when you move from one district to another you should **keep your account**. When you move **your data stays** with you based on your account. This includes: Professional Development Workshop history, Lesson Plans, Personal Curriculum Resources and /or Email. When changing districts, licenses keys provided by your original district will be **revoked**. However, your data will **remain intact**. If the new district provides licenses your access will be **restored and your data stays** the same. If you elect to purchase licenses, individually, you may do so and regain access. Currently individual licenses are only available for TCEPT Lesson Planning.

Not only can you **change districts** but you can ***change your email** as well. It is important that you keep this very important information so you **do not lose** any data!

(*) If email is provided by Region 5, through an agreement with the Region 5 service center, you may not change your email address. If you move from a district with email to one without TEXASESC email services your **mailbox will remain** but you will **no longer receive email**.

Follow these Instructions



The Green means to **"Click Here"**



The Red means you must fill in a **"Required Field"**



The grey means the field is **"Optional"**



The note means you may see a **"Warning"**




Registration (New User)

Welcome to TexasESC.net: Sign-in - Windows Internet Explorer

https://www.texasesc.net/v2/

Welcome to TexasESC.net: Sign-in





Register here

 Join the thousands of people who are already a part of the TexasESC family. Don't worry, we have room for one more. Register as a TexasESC Member and enjoy privileges including

- **Browse, buy and find** distance learning professional development and on-site workshops opportunities provided by the Region 5 Service Center in Beaumont.
- **Author, align and share** lesson plans with the *Texas Comprehensive Educator Planning Tool (TCEPT).
- **Connect, deploy and manage** district curriculum with the **Curriculum Leadership Cooperative curriculum management system (CLC).

[Register](#)

Returning Users

-  [Email](#)
Outlook Web Access
-  [TCEPT](#)
Lesson Planning
-  [Workshops](#)
Professional Development
-  [CLC](#)
Curriculum Management

My Account

Back for more fun? Sign in now and manage your account.

- [Forgot password](#) Retrieve your password.
- [Forgot username](#) Find your username.
- [Get help](#) if you are having problems signing in.

[Manage](#)

1. Click “Register”



My Info (Name and Email Address)

My Info: Name and Email Address

To begin the account process, please enter the following information:

First Name
John

Last Name
Doe

Email Address
lad@hotmail.com

Confirm Email Address
lad@hotmail.com

Option 1:
If you work within a Texas public school system, use this option to associate your account with that school and/or district.

Continue

Option 2:
If you do not work in a public school system, but you are a parent or part of a higher education environment, use this option to create your account.

Continue

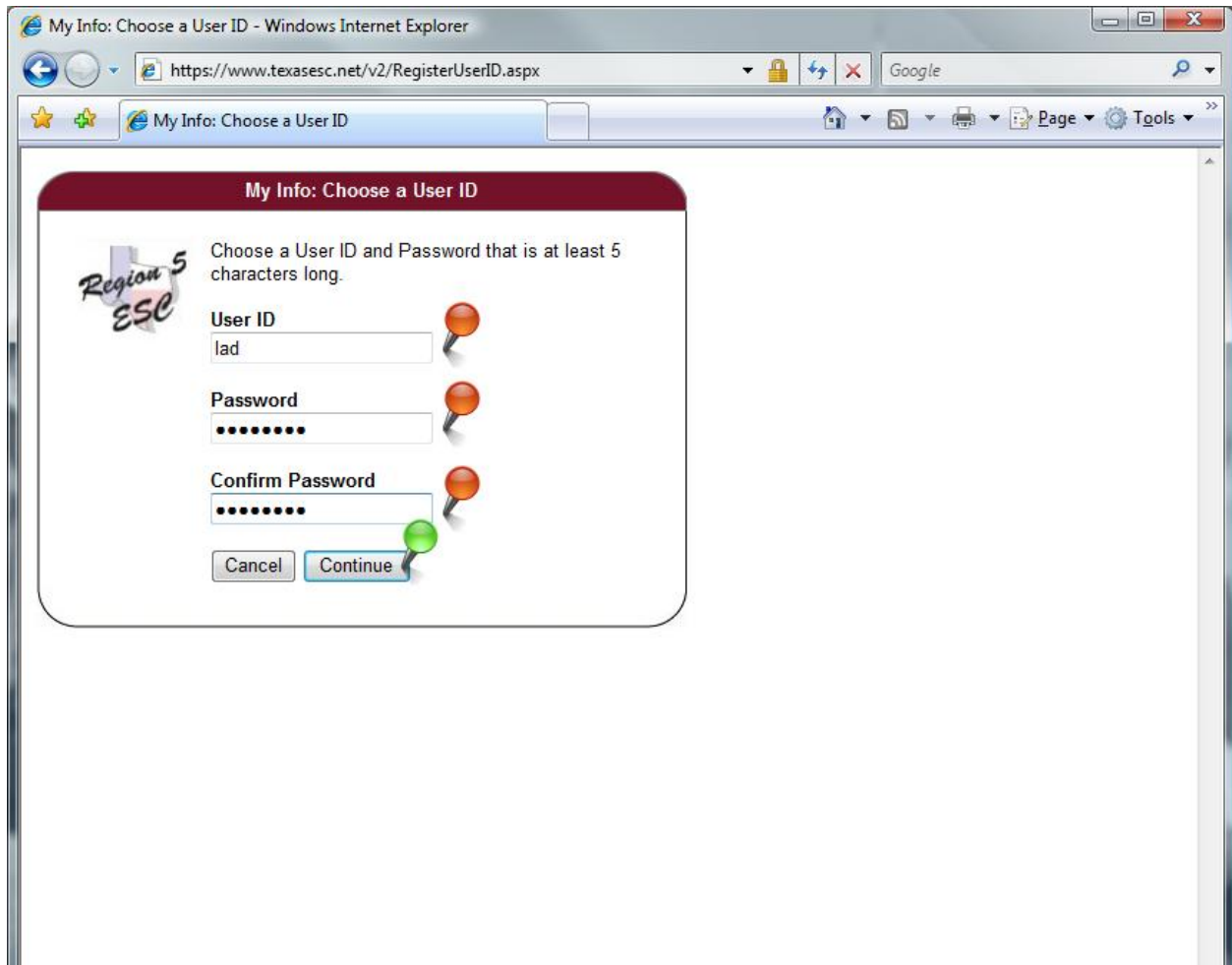
1. Enter your **“First Name”**
2. Enter your **“Last Name”**
3. Enter your district **“Email Address”**
4. Enter the same email address again to **“Confirm”**
5. Click **“Continue”**



If your email address is detected to already be in the system you will receive a **red** error message. If this happens you already have an account and may need to retrieve your user information or password from the homepage.



My Info (Choose a User ID)



The screenshot shows a web browser window titled "My Info: Choose a User ID - Windows Internet Explorer". The address bar displays "https://www.texasesc.net/v2/RegisterUserID.aspx". The page content includes a logo for "Region 5 ESC" and a form with the following fields and instructions:

Choose a User ID and Password that is at least 5 characters long.

User ID: lad

Password: [masked]

Confirm Password: [masked]

Buttons: Cancel, Continue

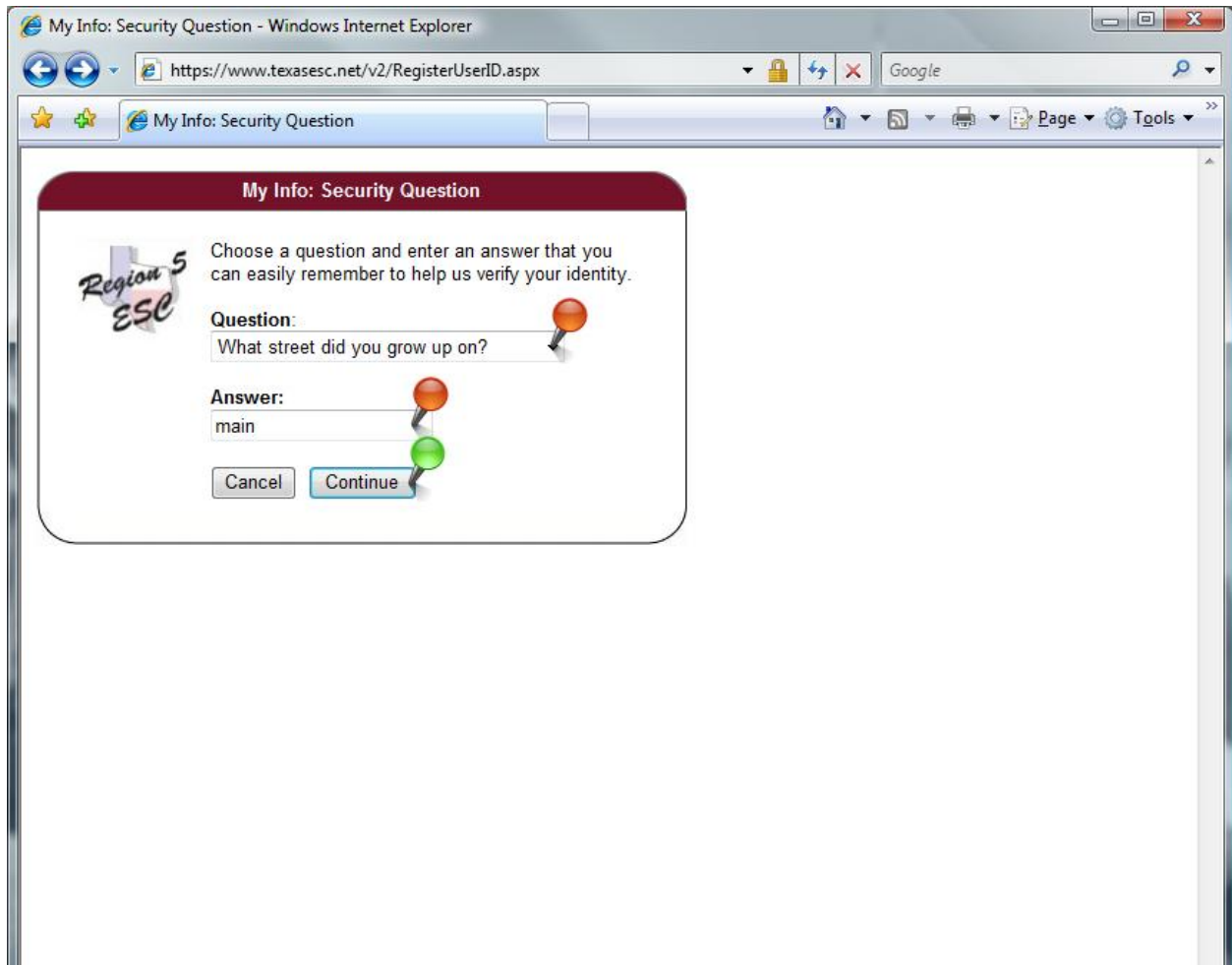
1. Enter a (one-word) **“User ID”** like your *nickname*
2. Enter a 5-20 character **“Password”** *anything goes*
3. Type the same password again to **“Confirm”**
4. Click **“Continue”**



If the User ID you try is already taken, try something different. You can add numbers or symbols like an underscore, tilde, or period.



My Info (Security Question)



The screenshot shows a Windows Internet Explorer browser window with the address bar displaying <https://www.texasesc.net/v2/RegisterUserID.aspx>. The page title is "My Info: Security Question". The main content area features a maroon header with the text "My Info: Security Question". Below the header is a logo for "Region 5 ESC" and a message: "Choose a question and enter an answer that you can easily remember to help us verify your identity." The form includes a "Question:" field with the text "What street did you grow up on?", an "Answer:" field with the text "main", and two buttons: "Cancel" and "Continue".

1. Choose a **“Security Question”** for us to ask, if needed
2. Type in your **“Answer”** that you can remember if we ask
3. Click **“Continue”**



My Info (Associate District)

My Info: Associate District

Select your District's region from the drop down or in the image to the left. Then, select your school district from the list of districts in that region.

Region:
Region 4

District:
FORT BEND ISD

Enter your primary campus' name so we can use it in your lesson planning and/or curriculum management.

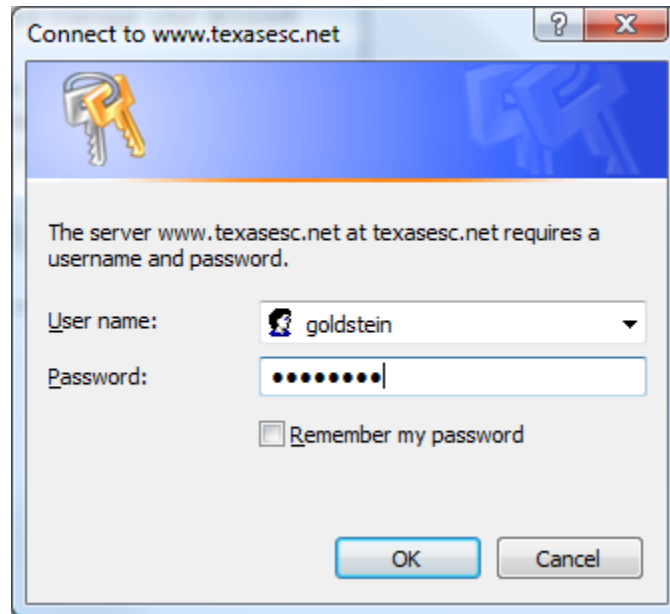
Campus Name
CLEMENTS HIGH

Cancel Create Account

1. Choose your **“Region”** *you can click the map too!*
2. Choose your place of work **“District”**
3. Type your home **“Campus Name”** *this is optional*
4. Click **“Login Now”**



Login (with User Name and Password)



1. Enter the **“User Name”** *the user id you created earlier*
2. Type the same **“Password”** *that you confirmed earlier*
3. Click **“OK”**



My Info (Manage Page)

Region 5 ESC

My Info: Details

Name Winn, Chris
User ID chris
Email Address chris@texasesc.net
Region
District

Reset Password Edit Info

Quick Links

- Email Outlook Web Access
- Workshops Professional Development
- TCEPT Lesson Planning
- CLC Curriculum Management

My Info: Licenses

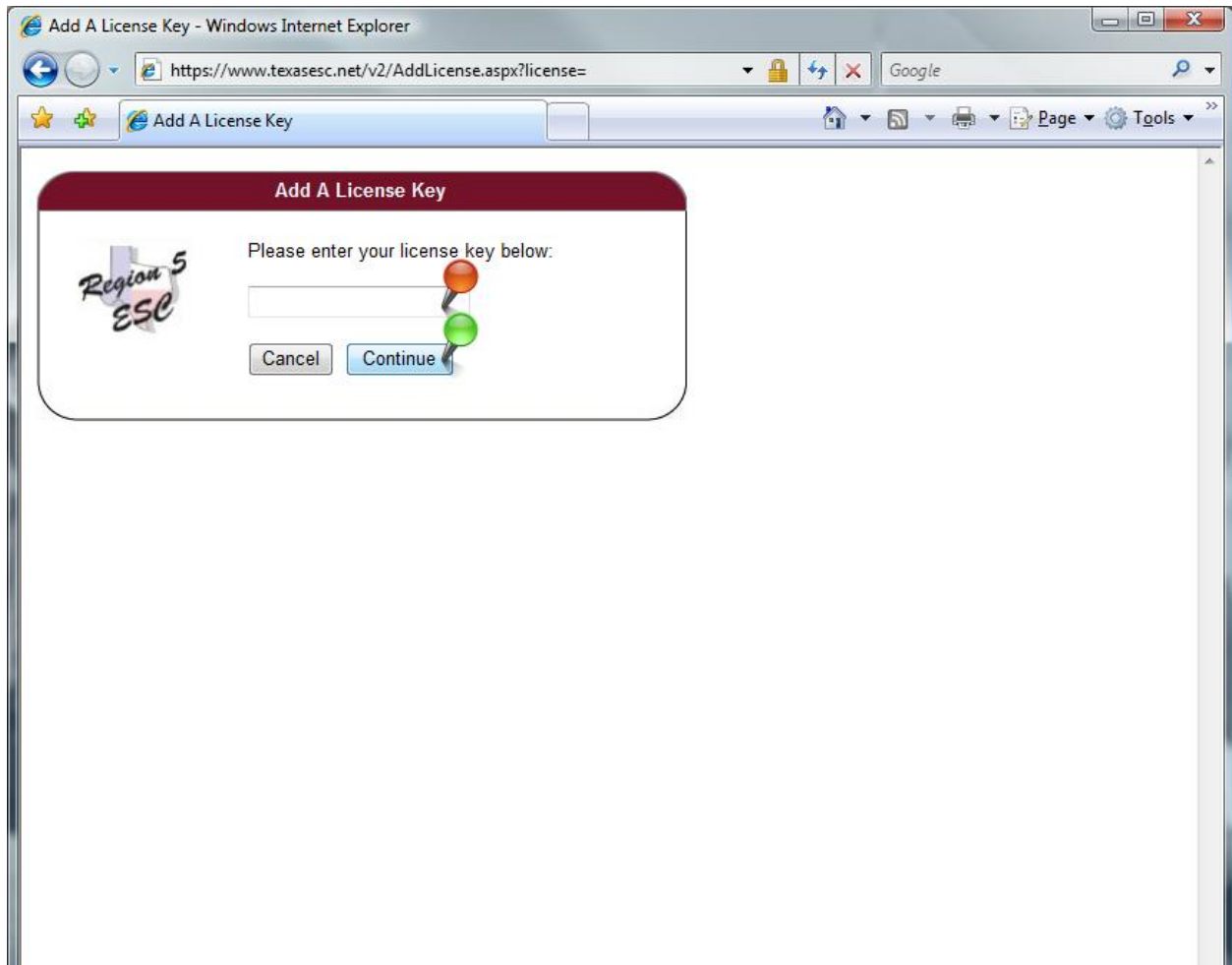
| Solution | Host Group | Purchased By | Expires | Key |
|----------------------------------|------------|---------------|-----------------------------|-----|
| TCEPT | Teacher | Not Purchased | Add License | |
| CLC | Teacher | Not Purchased | Add License | |
| Managed Exchange | | Not Purchased | Add License | |

Add License

1. Click “Add License Key”



Add a License Key

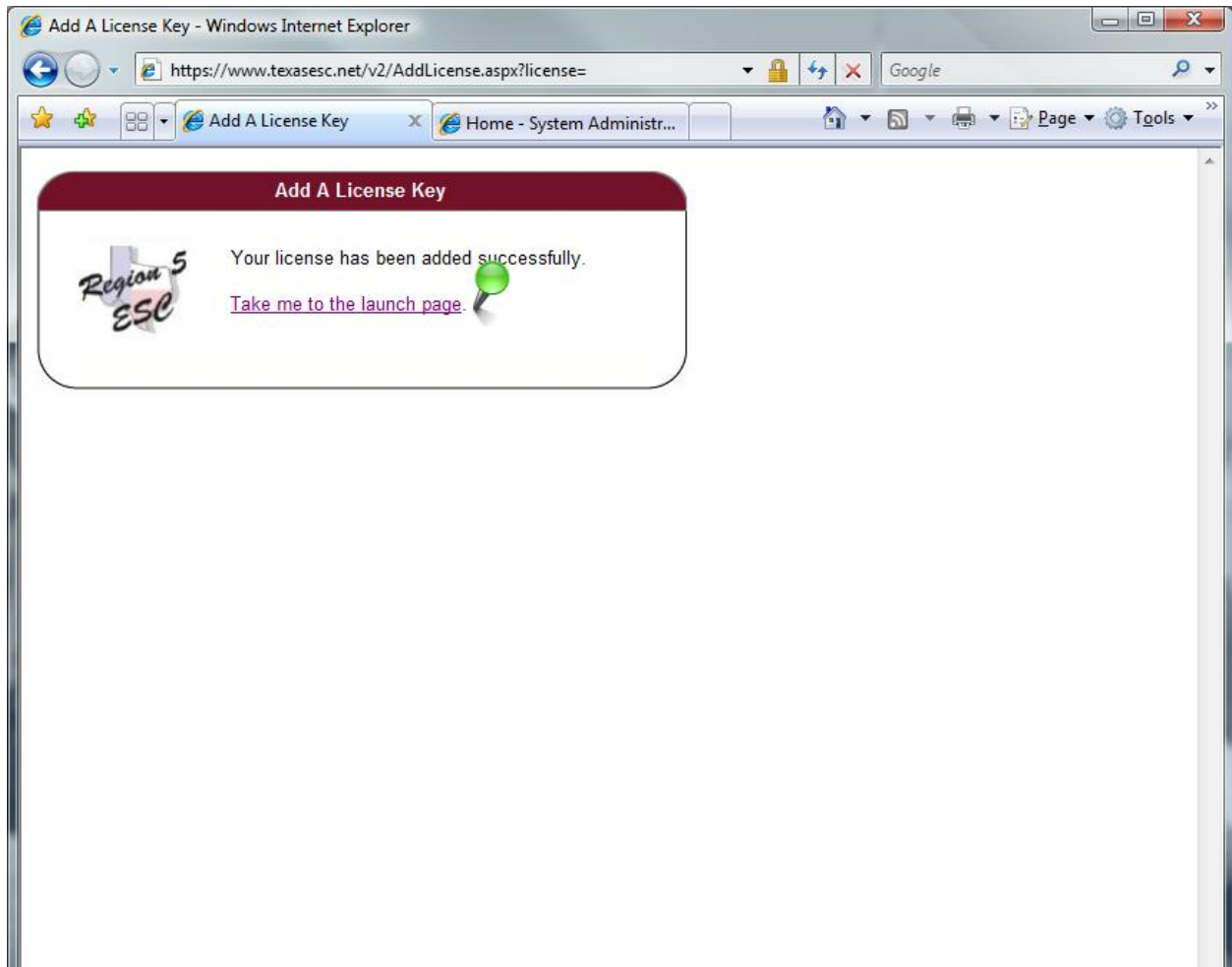


The screenshot shows a Windows Internet Explorer browser window. The title bar reads "Add A License Key - Windows Internet Explorer". The address bar contains the URL "https://www.texasesc.net/v2/AddLicense.aspx?license=". The page content features a maroon header with the text "Add A License Key". Below the header is a logo for "Region 5 ESC" and a text prompt: "Please enter your license key below:". There is a text input field, a "Cancel" button, and a "Continue" button. A small graphic of three balloons (orange, green, and blue) is positioned to the right of the input field.

1. Enter your **“License Key”**
2. Click **“Continue”**



Key Added Successfully



1. Click **“Take me back to the launch page”**



DONE!!

Launch Page - Windows Internet Explorer
https://www.texasesc.net/v2/LaunchPage.aspx

Region 5 ESC

My Info: Details

Name Winn, Chris
User ID chris
Email Address chris@texasesc.net
Region
District

Reset Password Edit Info

Quick Links

- Email Outlook Web Access
- Workshops Professional Development
- TCEPT Lesson Planning
- CLC Curriculum Management

My Info: Licenses

| Solution | Host Group | Purchased By | Expires | Key |
|----------------------------------|------------|---------------|-----------------------------|-----|
| TCEPT | Teacher | Not Purchased | Add License | |
| CLC | Teacher | Not Purchased | Add License | |
| Managed Exchange | | Not Purchased | Add License | |

Add License



- Click Email for Region 5 Email.
- Click TCEPT to access the Texas Comprehensive Educator Planning Tool.
- Click CLC to access the CLC main page.
- Click Workshops to browse Workshops and Professional development in your area.

